

Comprehensive Plan Report

A detailed report showing activity of the school team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

10/24/2016

Nemo Vista Middle School NCES - na

NEMO VISTA SCHOOL DISTRICT

School Success Indicators

Key Indicators are shown in RED.

School Leadership and Decision Making

Establishing a team structure with specific duties and time for instructional planning

Indicator	ID01 - A team structure is officially incorporated into the school governance policy.(36)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: Limited Development 02/23/2016	
	Index:	3	(Priority Score x Opportunity Score)
	Priority Score:	1	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Our district has implemented the concepts of the school improvement team; however, we have not adopted policy 5.4 for school improvement teams. NVMS has operated for many years without having a policy in place. The current model provides us with the added flexibility to better meet the needs of our students. NVMS has a Leadership Team consisting of the principal, 6-8 math facilitator, and 6-8 literacy facilitator. Our Instructional Teams (grade level teams)are not fully set but our School Community Council (parental involvement) is in place. The School Community Council determines if we are meeting parents' needs by looking at the parent surveys.	
Plan	Assigned to:	Tresa Virden	
	How it will look when fully met:	At the current time, we feel that we close to meeting all requirements necessary for the leadership teams and instructional teams using the current practice without having a written policy defined. This allows our small school the flexibility to make decisions and recommendations on curriculum, instruction, and professional development. We will be adding a math and a science teacher to our Instructional Team at which time this objective will be met.	
	Target Date:	10/21/2016	
	Tasks:		
	1. The Leadership Team already in place will continue as normal. The additional of a math and science teacher to the Instructional Team is our next task to complete.		
	Assigned to:	Tresa Virden	
	Added date:	02/23/2016	
	Target Completion Date:	10/21/2016	
	Comments:		
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)	
Indicator	ID04 - All teams prepare agendas for their meetings.(39)		
Status	Tasks completed: 0 of 2 (0%)		
Assessment	Level of Development:		

Assessment	Level of Development:	Initial: Limited Development 02/23/2016	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	We have agendas for most meetings, specifically ACSIP team meetings. However, we do not assign time keepers and note keepers for minutes during meetings.	
Plan	Assigned to:	Kyle Payne	
	How it will look when fully met:	All teams will prepare agendas before meetings, keep detailed notes, and have a time keeper to keep the meeting on track. Teams will give a copy of their agenda and minutes to Kyle Payne who will file all records away.	
	Target Date:	05/17/2017	
	Tasks:		
	1. Our teams consist of Leadership, RTI, ACSIP, and Curriculum.		
	Assigned to:	Kyle Payne	
	Added date:	02/23/2016	
	Target Completion Date:	05/20/2016	
	Frequency:	once a year	
	Comments:		
	2. Send email notifying each committee chair of the proper practice for preparing agendas for meetings, keeping detailed notes, and having a time keeper.		
	Assigned to:	Kyle Payne	
	Added date:	02/23/2016	
	Target Completion Date:	05/20/2016	
	Frequency:	once a year	
	Comments:		
Implement	Percent Task Complete:	Tasks completed: 0 of 2 (0%)	
Indicator	ID07 - A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting).(42)		
Status	Tasks completed: 0 of 2 (0%)		
Assessment	Level of Development:	Initial: Limited Development 02/23/2016	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The Leadership Team consists of the middle school principal, the 6-8 math facilitator, 6-8 literacy facilitator, a 3-5 literacy facilitator, and a 5-8 Science coordinator.	
Plan	Assigned to:	Tresa Virden	
	How it will look when fully met:	Meetings will be scheduled and added to the principal's calendar. Meetings will be held twice a month for an hour. These meeting times	

		will be used to plan instruction and improvements for student achievement and school improvement.	
	Target Date:	05/17/2017	
	Tasks:		
	1. Notify each member via email that they are part of the Leadership team for Nemo Vista Middle School.		
	Assigned to:	Kyle Payne	
	Added date:	02/23/2016	
	Target Completion Date:	05/20/2016	
	Comments:		
	2. Schedule meetings on the principal's calendar to hold monthly meetings.		
	Assigned to:	Tresa Virden	
	Added date:	02/23/2016	
	Target Completion Date:	08/15/2016	
	Comments:		
Implement	Percent Task Complete:	Tasks completed: 0 of 2 (0%)	
School Leadership and Decision Making			
Aligning classroom observations with evaluation criteria and professional development			
Indicator	IF02 - The Leadership Team reviews the principal's summary reports of classroom observations and takes them into account in planning professional development.(66)		
Status	Tasks completed: 0 of 2 (0%)		
Assessment	Level of Development:	Initial: Limited Development 03/08/2016	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The NVMS principal performs classroom observations using the TESS model to record indicators of effective practice. The principal then uses the feedback to seek out and assign appropriate professional development for teachers. At this time, the leadership team is not part of this process. We have to find a way to evaluate the observations as a team while ensuring privacy of all teachers.	
Plan	Assigned to:	Tresa Virden	
	How it will look when fully met:	When observations are completed by principal, the leadership team will review the observations. The team will then seek out professional development that may assist the teacher in areas where the are low or to introduce new ideas/skills to a teacher that may be helpful in their subject area.	
	Target Date:	05/17/2017	
	Tasks:		
	1. The principal will conduct observations of teachers.		
	Assigned to:	Tresa Virden	
	Added date:	03/08/2016	
	Target Completion Date:	05/17/2017	
	Frequency:	monthly	

	Comments:	
	2. The leadership team will meet to discuss observations and seek out professional development for each individual teacher.	
	Assigned to:	Kyle Payne
	Added date:	03/08/2016
	Target Completion Date:	05/17/2017
	Frequency:	once a year
	Comments:	

Implement	Percent Task Complete:	Tasks completed: 0 of 2 (0%)
Indicator	IF06 - Teachers are required to make individual professional development plans based on classroom observations.(70)	
Status	Full Implementation	
Assessment	Level of Development:	Initial: Full Implementation 12/01/2015
	Evidence:	Each teacher develops an individual professional development plan. The principal conducts informal and formal observations to evaluate each teacher and then collaborates with them to help develop their individual professional development plan. It is all individualized through BloomBoard.
Indicator	IF11 - The school provides all staff high quality, ongoing, job-embedded, and differentiated professional development.(3984)	
Status	Full Implementation	
Assessment	Level of Development:	Initial: Full Implementation 03/08/2016
	Evidence:	NVMS provides in-depth professional development. Our professional development is data driven and we exceed the state requirement of 36 professional hours. NV School District requires all certified staff to receive 60 hours of professional development that aligns with the standards or individualized professional development plans. In addition, NV School District funds the professional development opportunities for its employees. Last, the professional development is not always presented or chosen by administration; if a PD does not pertain to a certain grade or area, those teachers are provided with an alternate professional development session.

School Leadership and Decision Making

Expanded time for student learning and teacher collaboration

Indicator	IH01 - The school monitors progress of the extended learning time programs and other strategies related to school improvement.(3981)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: No development or Implementation 03/08/2016	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	The NV School District provides an additional 25 minutes of instruction per day above the required 360 minutes per day. This adds up to 125 minutes of extra instruction and opportunities of engagement per week.	
Plan	Assigned to:	Tresa Virden	

	How it will look when fully met:	NVMS will restructure the school day to implement larger blocks of instructional time spent on reading to improve achievement. Teachers will receive professional development in using extra instruction time effectively.	
	Target Date:	05/17/2017	
	Tasks:		
	1. NVMS will restructure the day to implement large blocks of instructional time spent on reading to help improve achievement.		
	Assigned to:	Tresa Virden	
	Added date:	03/08/2016	
	Target Completion Date:	05/17/2017	
	Comments:		
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)	
School Leadership and Decision Making			
Ensuring High Quality Staff - Recruitment, Evaluation, and Retention			
Indicator	II01 - The school works collaboratively with the district to recruit and retain highly-qualified teachers to support school improvement.(3982)		
Status	Full Implementation		
Assessment	Level of Development:	Initial: Full Implementation 12/01/2015	
	Evidence:	Nemo Vista Middle School advertises open teaching positions on the AAEA website and the superintendent is in contact with the local colleges for referrals of potential teachers. The hiring committee reviews resumes and applications to select the candidates to be interviewed by a committee. Our district works on the salary schedule to keep it above the state. The administration moves teachers as needed to meet the needs of our school/students. NVMS has a desire to achieve outstanding results as our leadership influences the results.	
Curriculum, Assessment, and Instructional Planning			
Engaging teachers in aligning instruction with standards and benchmarks			
Indicator	IIA01 - Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(88)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: Limited Development 12/01/2015	
	Index:	4	(Priority Score x Opportunity Score)
	Priority Score:	2	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Due to the small size of Nemo Vista Middle School, horizontal alignment between teachers is impossible in subject areas. Instructional teams do work together on the vertical alignment of standards and curriculum within specific content areas.	
Plan	Assigned to:	Kyle Payne	
	How it will look when fully met:	When implemented, teachers in the content areas of Literacy, Math, and Science from grades 6-8 will meet with facilitors at least twice a semester to review standards being taught. Teachers and facilitors will help each other out by giving ideas on how to present units of instruction as well as how to assess students over the information.	

		Resources, documents, and other materials will be discussed in order to best present the material for the unit.
	Target Date:	05/13/2016
	Tasks:	
	1. NVMS will vertically align Math, Literacy, and Science in grades 6-8. NVMS will also work with NVE grades 3-5 to ensure proper vertical alignment.	
	Assigned to:	Kyle Payne
	Added date:	03/08/2016
	Target Completion Date:	05/17/2017
	Frequency:	twice a year
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)

Curriculum, Assessment, and Instructional Planning

Assessing student learning frequently with standards-based assessments

Indicator	IID02 - The school tests each student at least 3 times each year to determine progress toward standards-based objectives.(100)		
Status	Full Implementation		
Assessment	Level of Development:	Initial: Full Implementation 12/01/2015	
	Evidence:	NVMS administers assessments to all students three times a year to help gauge their progress toward the year-end standards based assessment. Results of assessments are reviewed and broken down by administrator, facilitators, and teachers. In the past MAPP testing was used in NVMS. This year, STAR Reading and STAR Math are being used. ACT Aspire screener will also be utilized upon its release.	

Classroom Instruction

Expecting and monitoring sound instruction in a variety of modes

Indicator	IIIA01 - All teachers are guided by a document that aligns standards, curriculum, instruction, and assessment.(110)		
Status	Tasks completed: 0 of 1 (0%)		
Assessment	Level of Development:	Initial: Limited Development 12/01/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	At this point, the Nemo Vista Middle School has previously had and currently has a math facilitator on staff that has worked with all math teachers in guiding their teaching through a timeframe table similar to a Pacing Guide. This year, a literacy facilitator has been added to NVMS that will be working with all literacy teachers in developing a similar document as well that aligns all standards, instruction, assessment, and time frames as well. NVMS also has a 5-8 Science coordinator.	
Plan	Assigned to:	Kyle Payne	
	How it will look when fully met:	When met, any new teacher hired or teacher changing positions within the school district to a core content area will be able to have a Pacing Guide document to help guide their planning to make sure all standards, instruction, and assessment are in line. Instructional teams	

		will organize the curriculum into unit plans that guide instruction for all students.
	Target Date:	08/18/2017
	Tasks:	
	1. NVMS will align the curriculum with the new Arkansas Core State Standards.	
	Assigned to:	Tresa Virden
	Added date:	03/08/2016
	Target Completion Date:	05/17/2017
	Frequency:	twice a year
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)
Family Engagement in a School Community		
Explain and communicate the purpose and practices of the school community		
Indicator	FE04 - The school's Title I Compact (Or Non-Title I schools roles and expectations for parents, students, and teachers) includes responsibilities (expectations) that communicate what parents (families) can do to support their students' learning at home (curriculum of the home, with learning opportunities for families to develop their curriculum of the home). (3983)	
Status	Tasks completed: 0 of 1 (0%)	
Assessment	Level of Development:	Initial: No development or Implementation 12/01/2015
	Index:	3 (Priority Score x Opportunity Score)
	Priority Score:	1 (3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3 (3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	There is currently no agreement or "compact" in Nemo Vista Middle School that outlines how parents, staff, and students share responsibility in each student's academic achievement. This has not been previously in place due to the fact that NVMS is not a Title I school.
Plan	Assigned to:	Tresa Virden
	How it will look when fully met:	When completed, the NVMS compact will include the responsibilities of all individuals regarding the education of each particular student. Content area teachers will meet and decide the highlights of thier specific area for each year grade 6-8 to be included. This information along with parents roles will be included. Our team will meet in the spring to begin working on the compact. The NVMS Compact will be ready and in place for all parents to see prior to the start of the 2016-2017 school year.
	Target Date:	08/12/2016
	Tasks:	
	1. Form committee including teachers, parents, and community leaders to develop the NVMS compact.	
	Assigned to:	Tresa Virden
	Added date:	03/08/2016
	Target Completion Date:	08/12/2016
	Comments:	
Implement	Percent Task Complete:	Tasks completed: 0 of 1 (0%)

High School: Opportunity to Learn

Ensure content mastery and graduation

Indicator	HS04 - The school provides all students with guidance and supports (academic, financial, etc.) to prepare them for college and career.(4541)	
Status	Full Implementation	
Assessment	Level of Development:	Initial: Full Implementation 03/30/2016
	Evidence:	<p>Each student at Nemo Vista Middle School in grades 6-8 are assigned a CAPs advisor who works along side the counselor and teachers to guide and help them maintain their Career Development Portfolios. Portfolios are used to organize personal, educational, and work documents that affect student career choices and include but are not limited to grades/transcripts, transcript checklist designed to monitor required courses taken and plan scheduling, interest inventories, and aptitude tests such as ASVAB. Meetings are held between a small number of students and their advisors to monitor portfolio progress, provide support, answer questions concerning scheduling, and guide students through activities provided by the counselor.</p> <p>Nemo Vista Middle School employees a full time counselor to help them schedule classes, maintain portfolios, maintain test/personal records, provide and assist in filling out scholarship applications as well as college admissions applications. The counselor maintains a relationship with military recruiters and helps to schedule meetings on campus with students who have interests in areas of the military. The counselor organizes and maintains a student center of information about surrounding 2 and 4 year institutions, career opportunities, and information about local agencies that can provide added support for financial aid and assistance. Students are provided access to the Counselor's webpage where they have information concerning available scholarships and deadlines, testing opportunities and registration information, financial aid resources, college visit opportunities, and an upcoming job shadowing opportunity in the spring. Students can request transcripts and assistance from counselor directly from the page.</p>